

THE MEETING MAKER

CONFERENCE CENTRE
LEVEL 5 | ONE INTERNATIONAL TOWERS
BARANGAROO



WELCOME TO WALAMA

A pinnacle of modern design, situated in a convenient location, overlooking one of the world's most beautiful harbours, welcome to Walama. A place to connect.

Featuring bespoke interior layouts that bring design and function together in harmony, Walama is the perfect location for your next meeting or event.

Our contemporary spaces feature the latest technology. The flexible configurations of our rooms can be adjusted to suit any need, from corporate meetings, workshops and seminars to trade shows and cocktail events. The possibilities are endless.



WELLNESS @ ONE



A PLACE TO REJUVENATE

Discover a tranquil sanctuary designed for wellness and relaxation. Our brand-new space features natural materials, abundant natural light, and flexible configurations to accommodate various activities.

Enjoy a grounding yoga session with retractable mirrors or create an intimate wellness workshop with concealed mirrors.

THE SPACE ALSO FEATURES:

- Cork flooring
- Timber and rattan joinery
- Concealable mirrors
- Sheer curtains
- Hydration point
- Personal storage pigeonholes
- Yoga mat storage



INNOVATION @ ONE

A PLACE FOR BIG THINKING

Looking to collaborate with your team or external partners in a neutral setting? Our fully equipped collaborative space offers flexible configurations, state-of-the-art technology, and all the essentials for productive meetings.

THE SPACE INCLUDES:

- Video conferencing equipment
- Large format whiteboards
- Flexible meeting/training table
- Sheer curtains



BOARDROOM

A PLACE TO CONNECT

Featuring a bespoke interior of clean lines and practical design, Walama's boardroom has been created to inspire results and is the perfect location for your next meeting.

Every detail of this room has been considered from the leather finished ergonomic chairs, to the lighting, with seamless comfort and quality.

FACILITIES AVAILABLE FEATURE:

- 75" LG Ultra HD Commercial Screen
- Video Conferencing Camera
- Hearing Augmentation System
- Clickshare
- HDMI Input Plate & Cables
- Block out blinds
- Adjustable lighting (low to high)



THEATRETTE

A PLACE TO COME TOGETHER

A unique addition to Walama's offering is our intimate Theatrette. A space designed for focus, it's perfect for showcasing presentations, concepts and team brainstorming in a more intimate setting.

THE SPACE ALSO FEATURES:

- 86" LG Ultra HD Screen
- Sony DVD Player
- Clickshare
- Soundproof room
- Adjustable lighting (low to high)



SEMINAR ROOM 1

A PLACE THAT SUITS YOUR NEEDS

A destination for remarkable events, our Seminar Room 1 space features stunning floor to ceiling views of Sydney harbour and is the perfect location to host your next corporate meeting, presentation, workshop, or seminar.

THE SPACE ALSO FEATURES:

- LED Projector
- 140" Motorised Projection Screen
- Clickshare
- Microphone System
- Ceiling Speakers
- Hearing Augmentation System
- HDMI Floor Input plate & Cable
- Block out blinds
- Adjustable lighting (low to high)



SEMINAR ROOM 2

A PLACE TO BE INSPIRED

Also designed for meetings, events, and presentations, our Seminar Room 2 space boasts stunning harbour views with a sophisticated design, clean lines, and modern finishes.

THE SPACE ALSO FEATURES:

- LED Projector
- 140" Motorised Projection Screen
- Clickshare
- Microphone System
- Ceiling Speakers
- Hearing Augmentation System
- HDMI Floor Input plate & Cable
- Block out blinds
- Adjustable lighting (low to high)



SEMINAR ROOM 1 & 2



A PLACE TO ENGAGE

Combine Seminar Room 1 & 2 with our interconnecting wall for larger events. Enjoy panoramic views of Sydney Harbor in this pillar-free, wide-open space.

Ideal for larger events, gatherings, conferences, workshops, and presentations, our modern design features clean lines, sophisticated finishes, and adjustable lighting to create a welcoming atmosphere.

FACILITIES AVAILABLE FEATURE:

- 2 x LED Projectors
- 2 x 140" Motorized Projection Screens
- Clickshare
- Microphone System
- Ceiling Speakers
- Hearing Augmentation System
- HDMI Floor Input Plate & Cable
- Blackout Blinds
- Adjustable Lighting



SEMINAR ROOM LAYOUTS

A PLACE FOR REMARKABLE EVENTS

A sophisticated event venue, Walama's spaces have the versatility to suit all needs. From the open plan of a yoga class layout, to lecture-style for presentations and seminars or U-shape and dining formations for more intimate workshops.

Whatever your needs we can work to deliver a layout that will work for you and inspire results.



REHEAT KITCHEN

A PLACE TO REFUEL

Our Reheat Kitchen is a premium catering asset designed for flexibility and convenience. With ample space for free movement and a contemporary design, this space can accommodate buffet-style food service or be used behind the scenes by a catering team to create a bespoke menu.

FACILITIES AVAILABLE FEATURE:

- Display/Store Fridge
- 2 Standard Fridges
- Built-in Bar Fridge
- Dishwasher
- Microwave
- Oven
- Ice Maker



PLAN YOUR MEETING

INCLUSIONS

5-star Concierge Service to assist with the set-up of your event/meeting

Glassware, crockery, iced water, mints

Cleaning costs

ADDITIONAL INFORMATION

Security: A security presence is required for events serving alcohol (RSA compliance) at an additional charge (minimum 4-hour hire).

Room Rental Hours: Rooms are available for hire from 8:00 AM to 5:00 PM, Monday through Friday. Outside of these hours, additional charges will apply for air conditioning and security.”

Catering: You may organize your own caterers, but they must be Gold Licensed if using the Reheat Kitchen amenity.

	MAXIMUM CAPACITY	HOURLY RATE	DAY RATE [†]	AREA IN M2
WELNESS @ ONE	12	150	750	66
INNOVATION @ ONE	12	250	1250	66
THEATRETTE	18	190	950	24
BOARDROOM	20	290	1450	30
SEMINAR ROOM 1[*]	64	450	2250	200
SEMINAR ROOM 2[*]	64	450	2250	200
SEMINAR ROOM 1 & 2[*]	128	900	4450	400

*4 hour minimum

†Day Rate in equivalent to 9 hours, 8am to 5pm

All prices are non-inclusive of GST

CONFIGURATIONS	U-SHAPE	CLASSROOM	CABERET	THEATRE
SEMINAR ROOM 1	18	22	48	64
SEMINAR ROOM 2	18	22	48	64
SEMINAR ROOM 1 & 2	36	44	96	128

1. In these terms and conditions:

- (a) Booking means the online booking made at www.oneits.com.au/walama for the Facility during the Hire Period;
- (b) Booking Confirmation means the email confirming the Booking;
- (c) Facility means, without limiting paragraph 21, the kitchen, the Theatre, the Boardroom, Seminar Room 1 (can be combined with Seminar Room 2) and Seminar Room 2 (can be combined with Seminar Room 1) on Level 5 of Tower One, International Towers Sydney, Exchange Place, 100 Barangaroo Avenue, Barangaroo, NSW, Sydney 2000. Facilities has the same meaning;
- (d) Hire Period means the period of time set out in the Booking Confirmation commencing at the time and on the date set out in the Booking Confirmation;
- (e) Law includes any requirement of any statute, rule, regulation, proclamation, ordinance or bylaw, present or future and whether state, federal or otherwise;
- (f) Rules means the 'One International Towers Sydney House Rules' or any changes to them on receipt of written notice from the Manager of the rules or changes to the rules; and
- (g) User means, subject to paragraph 3, the entity named in the Booking and where the context allows, includes its employees and invitees.

BOOKINGS

- 2. The manager of the Facility is Jones Lang LaSalle (NSW) Pty Ltd ACN 002 851 925 of Tower One, 100 Barangaroo Avenue, Barangaroo, NSW, Sydney 2000 (Manager). Contact number is 1300 560 969.
- 3. The Facilities may only be used by tenants of Tower One, International Towers Sydney, Exchange Place, 100 Barangaroo Avenue, Barangaroo, NSW, Sydney 2000 with a Booking Confirmation.
- 4. All bookings must include:
 - (a) complete details of additional instructions, required services, catering and dietary requirements. The Manager will not be held liable for incorrect or insufficient details or details that are received; and
 - (b) Credit card details.
- 5. If the Facility is not available during the proposed Hire Period, or the Manager will not be able to accommodate the Booking, the Booking will not be confirmed and the User will be given a full refund.
- 6. The Booking Confirmation constitutes a binding agreement to hire and use the Facility during the Hire Period.
- 7. At the time of booking, the User's credit card details will be held for the Booking fee or any cancellation fee and in the event of additional services being required (e.g. additional catering) or the need for repair. The corresponding amount will be deducted at the end of the Hire Period as per the rates schedule sent to the User with the Booking Confirmation, at the time of cancellation as per the rates schedule below or any quote for repair and loss.
- 8. The Booking is personal to the User. It cannot be transferred or otherwise dealt with.

CANCELLATION

- 9. Cancellations must be made via www.oneits.com.au/walama. If a Booking is for a multiple and or consecutive days, the cancellation policy applies to each individual Booking.
- 10. Cancellations must be made via www.oneits.com.au/walama. If a Booking is for a multiple and or consecutive days, the cancellation policy applies to each individual Booking.

Notice period	Total % amount of booking fee payable
11 business days or more	Nil
5 - 10 business days' notice (inclusive)	50%
Less than 5 business days' notice	100%
Catering charges - More than 3 business days' notice	0%
Catering charges - Less than 3 business days' notice (inclusive)	100%

- 11. Subject to availability, Booking times and dates may be varied via www.oneits.com.au/walama. If a Booking is for a multiple and or consecutive days, the variation policy applies to each individual Booking.
- 12. Variation will be charged in accordance with cancellation table: paragraph 10 and the new booking fee payable in line with new booking.

Action	Notice period	Notice period
Brought forward	Any	Nil for the same room or the difference in rates if moved to a different Facility
Postponed	21 days or more	Nil for the same room or the difference in rates if moved to a different Facility
	20 - 14 days' notice (inclusive)	Nil for the same room or the difference in rates if moved to a different Facility
	13 - 7 days' notice (inclusive)	Nil for the same room or the difference in rates if moved to a different Facility
	Less than 7 days' notice	Nil for the same room or the difference in rates if moved to a different Facility
Extension of Hire Period	Any	The difference between the amount paid for the Booking and the additional hours rate for the extended Hire Period
Shortened Hire Period	Per the cancellation rates	Per the cancellation rates but only on the proportion of the Hire Period being cancelled

USE

- 13. In consideration of the User paying the fee associated with the Booking, the Manager grants to the User, a non-exclusive licence for the Hire Period to use the Facility for the purpose for which they are designed subject to complying with these terms and conditions, all Laws, the Rules and any reasonable conditions the Manager may impose from time to time.
- 14. With the Manager's prior consent and at the User's cost, the User may continue to use the Facility after the expiry of the Hire Period on an hourly basis. The cost of usage outside of the Hire Period is as per the rates schedule sent to the User with the Booking Confirmation if within 8.00am to 6.00pm on a weekday. After hours rate may apply outside of this time.
- 15. The User must not misuse, interfere with, overload or obstruct access to any services to or equipment in the Facility or store any items in the Facility. The User must not misuse, interfere with, overload or obstruct access to any services to or equipment in the Facility or store any items in the Facility.
- 16. The User may arrange for food and beverages (including alcoholic beverages) to be consumed at the Facility. The User is solely responsible for the delivery, collection and clean-up of any food and beverage consumption. If the User requires use of the shared kitchen within the Facility, this must be notified to the Manager prior to the Hire Period commencing. The Manager may withhold consent to its use in its discretion

USER'S OBLIGATIONS

- 17. The User must maintain insurance for the use of the Facility and indemnify the Manager. A copy of that insurance must be provided by the User upon the Manager's request and in any case, prior to the User accessing the Facility.
- 18. The User must not:
 - (a) do anything in the Facility which could damage the Facility or cause nuisance, annoyance, inconvenience, danger or disturbance to other users or the Manager
 - (b) litter the Facility or bring equipment into the Facility which is in an unsafe condition; and
 - (c) leave the Facility unattended.
- 19. At the end of each individual use of the Facility, the User must:
 - (a) remove all of its equipment and personal belongings from the Facility;
 - (b) return the Facility to the Manager after each use by the User in a clean and tidy condition.

20. As soon as reasonably practicable after the User becomes aware, give written notice to the Manager of any:

- (a) damage, accident to or defects in the Facility; and/or
- (b) circumstances likely to cause any damage or injury within the Facility.

- 21. If the User damages the Facility or any part of the building used ancillary to accessing the Facility, the User must pay the cost of repair to the Manager, as well as the value of any loss arising from having to undertake repairs to the Facility (e.g. loss of business).
- 22. The User must ensure that the User, its employees and/or invitees into the Facilities:
 - (a) do not loiter outside the Facility and may only use the common area outside the Facility for entry and exit purposes;
 - (b) are familiar with and comply with the Managers evacuation plan made available at the time of booking; and
 - (c) comply with the Manager's COVID Safe Plan made available at the time of booking including but not limited to completing the NSW Government QR Code Scanning upon entry for contact tracing.

MANAGER'S RIGHTS

- 23. If the Manager believes that a specialised deep clean of the Facility or is required during or after the Hire Period, the Manager will arrange this at the User's cost.
- 24. The Manager reserves the right to change allocated rooms and advertised facilities. Guest numbers and requested room layout will be taken into consideration when allocating the new Facility.
- 25. The Manager reserves the right to request proof of age, identity or insurance, prior to the User accessing the Facility or during the Hire Period.
- 26. The Manager may, acting reasonably, refuse to allow access to any person, the User or any guest of the User in the event of a nuisance, disturbance, altercation or for compliance with any Law (including, but not limited to, responsible service of alcohol requirements).
- 27. If the User does not comply with paragraph 18(a) on time, the Manager may remove any of the User's items and store them at the User's expense.

RISK

- 28. By making the Booking the User is deemed to have accepted these terms and conditions.
- 29. As a condition of making the Booking, the User may be required to sign legal documentation as and in the form required by the Manager including but not limited to a further agreement to exclude liability of the Manager for certain loss, damage or injury arising from the use of the Facility.
- 30. The User is responsible for satisfying itself with respect to the suitability of the Facility for its use and uses the Facility at its own risk. Prior to submitting any Booking, the User is responsible to make all necessary enquiries and take any action the User considers necessary if the User requires insurance that covers the User's obligations and risk under these terms and conditions.
- 31. The User acknowledges and agrees that if the User bring employees and/or invitees into the Facilities the User is responsible for each individual and any of their invitees. The User must communicate these terms and conditions to the Users employees and invitees, and ensure each individual is aware of, acknowledges and complies with these terms and conditions.
- 32. The Manager will provide the Facilities and any related services with due care and skill, but the Facilities are provided on an 'as available' basis and in an 'as-is-where-is' condition without any representation or endorsement made and without warranty of any kind whether express or implied, including but not limited to the implied warranties of satisfactory quality, fitness for a particular purpose, non-infringement, compatibility, security and accuracy.
- 33. The Manager may vary these terms and conditions or cancel the Booking where circumstances beyond the Manager's reasonable control prevent the Manager from accommodating the Booking or making the Facility available. Should the Manager vary these terms and conditions or cancel the Booking, it will promptly let the User know.

34. No compensation will be payable if the Booking is varied under paragraph 24 or cancelled under paragraph 33.

35. The Manager will not be liable for any loss or damage whatsoever which is suffered (including but not limited to indirect or consequential loss) or for any personal injury, loss or damage suffered or sustained (even caused by negligence) in connection with accepting or using the Booking or the Facility, except for any liability which cannot be excluded by Law.

36. The Manager is not responsible for lost, misplaced, destroyed or stolen items in the Facility or its surrounding areas or misuse of the Facility.

37. If any services provided to the Facility malfunction or fail then:

- (a) the Manager is not liable for any resulting costs, expenses or damages suffered or incurred by the User; and
- (b) the User will have no claim for compensation or damages against the Manager.

38. The User releases from, and indemnifies the Manager against, all liability, cost, loss or expense arising out of acceptance or use of the Booking or the Facility, the User's breach of these terms and conditions and any default, act, omission or negligence of the User or any other person claiming through or under the User, and any other person while that other person is in the Facility, including (but not limited to) personal injury, death and damage to property and whether direct or consequential, foreseeable, due to some negligent act or omission or otherwise.

39. For the avoidance of doubt, the User is not entering into any relationship or agreement with the owners of the building in which the Facilities are located and the User has no claim against the owners in relation to the Facilities or the provision of any goods and/or services provided by the Manager in connection with those Facilities.

40. Thought Studio is the supplier of the software used for the Booking and payment, and the terms and conditions of Thought Studio apply to the making of the Booking and the payment. See <http://www.thoughtstudio.com.au/privacy>. The Manager assumes no responsibility for, acts, omissions, failures or the negligence of Thought Studio.

MISCELLANEOUS

- 41. If any part of these terms and conditions is deemed invalid, illegal or unenforceable for any reason by any court of competent jurisdiction then it will be severed, and the remaining parts will survive and remain in full force and effect and continue to be binding and enforceable
- 42. A party does not waive a right, power or remedy if it fails to exercise or delays in exercising the right, power or remedy. A single or partial exercise of a right, power or remedy does not prevent another or further exercise of that or another right, power or remedy. A waiver of a right, power or remedy must be in writing and signed by the party giving the waiver.
- 43. Both parties must engage in a professional dispute resolution process to resolve any disputes prior to the issuing of proceedings.
- 44. These terms and conditions are governed by the Laws of the State or Territory in which the Facility is situated, and both parties submit to the exclusive jurisdiction of that place
- 45. The Users feedback is important to us in helping to provide a premium service. If at any stage the User has any comments or questions, please inform us via e-mail at t1conclierge@toweroneits.com.

PRIVACY STATEMENT

46. Personal information the User provides to the Manager by completing the Booking (or otherwise providing the User's details) may be used in accordance with the Manager's Privacy Statement: <https://www.jll.com.au/en/privacy-statement> and our Privacy Commitment:

<https://www.jll.com.au/content/dam/jll-com/documents/pdf/other/jll-global-privacy-commitment.pdf>.

The Manager will take steps to ensure that it only collects personal information which is relevant to the Manager's dealings with the particular individuals and which is reasonably necessary for the use of the Facility or the Manager's other business activities. The Manager may disclose the User's personal information to Lendlease Group entities, or a third party service provider, or other entities that assist us in running the Facility or the Manager or owner's business. The Manager may disclose the Users personal information to entities located overseas. References to 'the Manager' in this paragraph 43 include the owners of the Facility.

47. Further information on how we may disclose the Users personal information can be found in our Privacy Statement. The Privacy Statement contains information about how the User can contact us. For further information please contact our Privacy Officer at privacy@ap.jll.com.

48. Personal information the User provides to Thought Studio by completing the Booking (or otherwise providing the User's details) may be used by Thought Studio in accordance with its Privacy Policy: <http://www.thoughtstudio.com.au/privacy>. Thought Studio may disclose the User's personal information to the Manager, the owner of the Facility and the Lendlease Group entities, or a third party service provider.

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GET IN TOUCH TODAY

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